

Murdishaw West Community Primary School

Headteacher: Mrs V.Edwards

Barnfield Avenue, Murdishaw, Runcorn, WA7 6EP

Tel: 01928 711254

www.mwcp.co.uk



CLASSROOM TEACHER- MATERNITY COVER JOB DESCRIPTION

INTRODUCTION

JOB PURPOSE	Under the reasonable direction of the Headteacher, carry out the professional duties of a schoolteacher as set out in the current School Teachers' Pay and Conditions Document.
LINE MANAGEMENT	Reporting to - School Leaders.
LIAISING WITH	Headteacher, Senior Leadership Team, teachers, support staff, parents, LA representatives, and external agencies.
SALARY SCALE	Classroom Teachers' Pay Scale
WORKING TIME	Full Time as specified within the School Teachers' Pay and Conditions Document.
DBS DISCLOSURE	Enhanced.

SCHOOL ETHOS

1. Work with the Headteacher and colleagues in creating, inspiring and embodying the ethos and culture of the school, securing its aims with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and children to achieve their highest potential.
2. Commit to the school's safeguarding procedures, promoting the welfare of all children.
3. Attend and take part in all aspects of school life in accordance with school policies.
4. Actively support the schools corporate policies relating to equality and diversity, inclusion and health, safety and well-being.
5. Promote the school and celebrate its success at every opportunity.



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CURRICULUM PLANNING AND PROVISION

1. Help develop and maintain a curriculum in line with National Curriculum and school policy to meet the needs of individual children within your class.
2. Work with other members of staff to ensure that the extremes of the ability range are catered for within the curriculum.
3. Monitor and evaluate the curriculum offered and review appropriate planning, assessment, record keeping and reporting procedures, as and when requested.
4. Under the direction and guidance of the Senior Leadership Team, actively contribute to and support the development of one or more specified curriculum subjects or area of pupil and / or staff development.
5. Ensure efficient use and maintenance of all material teaching resources within your classroom area and working environment and ensure available resources are used effectively to support the curriculum.

TEACHING AND LEARNING

1. Produce coherent lesson planning which ensures continuity and progression, take account of the individual needs of pupils and encourage the development of independent learners.
2. Employ a range of suitable teaching and learning strategies and styles to ensure effective learning.
3. Present appropriately demanding subject content, skills and understanding using the school's principles for instruction, thereby motivating and sustaining the interest of pupils and raising levels of attainment.
4. Create and maintain an orderly, safe, stimulating and informative classroom environment.
5. Develop, maintain and use resources appropriate to chosen learning objectives.
6. Ensure the effective deployment of classroom assistant support in the classroom.
7. Use a range of strategies to analyse and evaluate children's learning to inform future planning and teaching and learning activities.
8. Set pupil targets, assess progress and maintain records in accordance with school policy.



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9. Maintain good practice and implement changes in accordance with developments in educational theory and practice.

PASTORAL CARE

1. Develop positive relationships with all children based on their achievements and promote their general progress and well-being and participation in all aspects of school life.
2. Maintain a positive approach to child management, supporting the school's policies relating to attendance, punctuality and behaviour.
3. Alert line manager or senior management of any more complex problems experienced by pupils as appropriate, making recommendations as to how they may be resolved.
4. Ensure a class code of conduct is implemented following appropriate consultation with pupils and relevant staff.
5. Maintain the school system of rewards and sanctions, which is understood and appreciated by pupils and parents.

PARENTAL INVOLVEMENT AND PARTNERSHIP WORKING

1. Report appropriately to parents on the needs and progress of their children.
2. Encourage the involvement of parents in the education of their children and respond promptly to queries and concerns.
3. Uphold the school's links with the local community and network schools, the LA and other external agencies.

PERFORMANCE MANAGEMENT AND PROFESSIONAL DEVELOPMENT

1. Engage actively with the annual performance management review process, in accordance with the school's policy.
2. Take a shared responsibility for your own continued professional development by participating in a range of appropriate professional development opportunities.
3. Ensure colleagues receive information and feedback on professional development activities undertaken.



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Person Specification for Classroom Teacher

Purpose: To provide leadership and professional expertise so that, in partnership with the Headteacher and the school's School Leadership Team (SLT), the school may be managed efficiently and effectively.

Responsible for: Carrying out the duties of a school teacher (as defined in the current National Conditions of Service Document).

	Essential	Desirable
Education, Qualifications & Training <ul style="list-style-type: none"> Teaching degree or postgraduate qualification Qualified Teacher Status Additional specialist coaching/teaching qualifications 	A A	A/I
Experience <ul style="list-style-type: none"> Recent teaching experience in Year 2 Evidence of recent, successful classroom teaching & strong relationships with children Robust safeguarding & child protection practice Evidence in working as part of a team with good working relationships High expectations of pupil behaviour, engagement & learning Evidence excellent outcomes for all pupil 	A/I/R A/I/R I A/I/R A/I/R	A
Knowledge & Skills <ul style="list-style-type: none"> Be an outstanding classroom practitioner, demonstrating effective principles of instruction & classroom management. Be committed to high standards and outstanding teaching & learning. Ability to create a happy, challenging and effective learning environment. Clear personal philosophy of Primary School Education. Thorough knowledge of the revised National Curriculum and assessment procedures. Thorough knowledge of Assessment for Learning techniques. Knowledge of the monitoring, assessment, recording and reporting of pupils' progress. Excellent communication and motivation skills. Commitment to the development of the whole child. Ability to work effectively within, and contribute to, our team. Able to establish and develop close relationships with parents, Governors and the community. Communicate effectively (both orally and in writing) to a variety of audiences. 	A/I/R A/I/R A/I/R A/I/R A/I/R A/I/R A/I/R A/I/R A/I/R A/I/R A/I/R	
Personal Skills	I/R	



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<ul style="list-style-type: none">• Excellent inter-personal skills• Excellent communication skills• Excellent organisational & time management skills• Work equally effective as a self-starter or as part of a team• Vision, imagination and creativity• A strong commitment to personal development & wellbeing• Excellent commitment to the community and development of the whole child• Has a kind and understanding approach to children	A/I I A/I/R I/R I I/R	
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